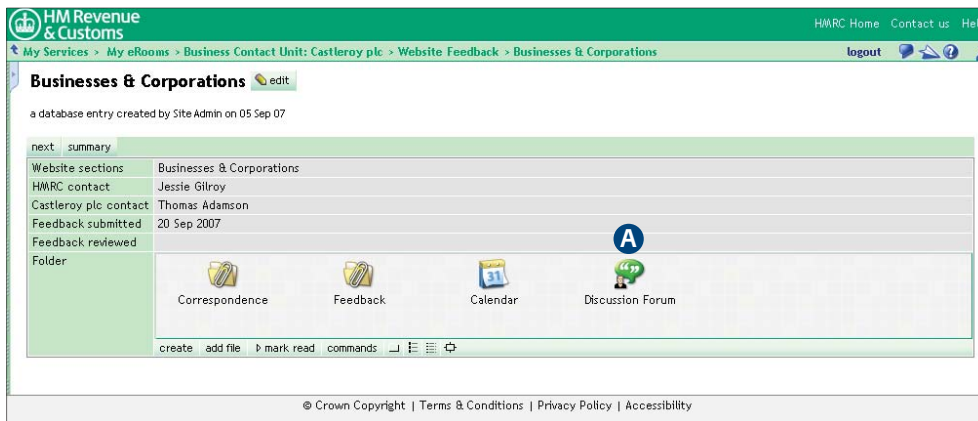


Customer Member

Creating a Discussion Forum Topic

1 Navigate to and select the **Discussion Forum** icon (A).



A Discussion Forum icon

2 Select **new topic** (B).



B new topic button

3 Enter a **topic title** (C) and the **first comment** in the comment field (D).

- C** Title field
- D** comment field



Note

Your entry in the **Discussion Forum** is displayed and offers all authorised Room members the opportunity to respond to your comment by using the **add a comment** button (E). Any follow-up comments you have not previously seen appear in **red** text (F).

- E** add a comment button
- F** unread comments