

ISSUING OFFICE ADDRESS LINE 1-----X  
ISSUING OFFICE ADDRESS LINE 2-----X  
ISSUING OFFICE ADDRESS LINE 3-----X  
ISSUING OFFICE ADDRESS LINE 4-----X  
ISSUING OFFICE ADDRESS LINE 5-----X  
ISSUING OFFICE ADDRESS LINE 6-----X  
POSTCODE X

**v1.0\_05.09.05**

REPRINT-REFERENCE--X 999

RECIPIENT NAME LINE 1 -----X  
RECIPIENT NAME LINE 2 -----X  
ADDRESS LINE 1 -----X  
ADDRESS LINE 2 -----X  
ADDRESS LINE 3 -----X  
ADDRESS LINE 4 -----X  
ADDRESS LINE 5 -----X  
POSTCODE X

Unique tax reference (UTR)  
99999 99999

Accounts Office reference  
999PA99999999

CIS Unit telephone 99999 999999

Date 99 XXXXXXXXXXX 9999

## Construction Industry Scheme Contractor's monthly return

We have received more than one Contractor's monthly return covering the same period for the above Accounts Office reference.

We have tried to phone you without success. Please call the above number to tell us which of the returns we have received is the correct one.

We will treat the first return we received as the correct one unless you contact us and tell us otherwise.